

### **SAMPLE COVER MEMO FOR CLASS ASSIGNMENT**

The attached writing sample is the final draft of an interoffice memo I wrote for Legal Analysis Writing and Research I during the fall semester of my first year of law school. During the drafting process I revised the memo based on comments and suggestions from my professor. However, the writing is entirely my own.

The assignfg. 0 Tè TJO.002 Tc 0cntce, in the lawsuit. The interoffice memo analyzes  
against Mr. Jones.

in ALWD.

### **SAMPLE COVER MEMO FOR WRITING SAMPLE OMITTED SECTIONS**

The attached writing sample is the final draft of an appellate brief I wrote for Legal Analysis Writing and Research II during the spring semester of my first year of law school. During the drafting process I revised the memo based on comments and suggestions from my professor. However, the writing is entirely my own. Please note that the sample has been edited down to 10 pages. To do so, I deleted my first argument and only included the second argument.

For purposes of this sample, please assume that the plaintiff, Tom Jones, is considered a “tenant” under the Ellis Act. Issue two then addresses the issue of whether the Ellis Act was violated by Lawrence Landlord.

Additionally, the citation style is done in Bluebook.

### **SAMPLE COVER M**